



BOSTON
COLLEGE

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Resources for Keynotes & Workshops



Keynote Speeches:

- Laptop (any model) connected to an LCD projector
- Lapel Microphone
- Water

Workshop Presentations:

- Laptop (any model), LCD Projector, Lapel Microphone
- Tables of Eight. If the room cannot accommodate this request, please arrange the tables in a grid pattern.
- Index cards (2 per table)
- Post It Notes, Flip Charts, Pens, Tape and/or Pins (only for all day workshops)
- Water and bananas (seriously!)

Hotel Accommodations:

- Non-smoking Room
- Hotel with access to a Business Center equipped with computers and a Fitness Center